



EMERGENCY MANAGEMENT ASSOCIATION OF OHIO

July 2010

President's Report

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Rita Spicer
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Jason Roblin
North Central Sector - Huron County

James Van Horn
Central Sector - Coshocton County

Wanda Dicke
Western Sector - Mercer County

Executive Director

Michelle Fitzgibbon

September 2009, when I became president, I was not told I was expected to do an article on the Associations activities, here goes.

One of the first things we have set into place was a monthly conference call with the past, current, next years president and the executive director of the State agency. There were a number of reasons for this request. I believe it is imperative for the association and the state to be on the same page, additionally with the three presidents we have the opportunity for some continuity in our efforts to move forward minimizing the changing personalities we can experience from one president to the next. The purpose of the calls is to try to look ahead to what is on the horizon from FEMA and DHS. Field liaisons, quarterly conference calls and direct contact with grants, mitigation, and plans are the tools for addressing those local and our individual agencies. Additionally there is the occasion when an issue arises that we feel push back to another state department or the federal decision makers needs consideration.

Our winter meeting was an experiment in cost savings, an attempt to get work done on projects that the association feels are important, and to get broader participation from the membership. The cost was not being able to rub elbows with our bosses at CCAO. Based upon discussions at the spring conference we will try to coordinate our calendar so that there is an opportunity to have both events at the same time. The work product from the winter conference was deemed to have sufficient value to repeat that kind of an event.

The sixteen county / state exercise was beneficial for both the counties and the state. There were no major issues; however, as usual there were lessons learned and those are being addressed. Discussions with Nancy Dragani have reinforced the desire to continue a joint exercise program. This year will have a shift in focus to deal with the New Madrid fault and issues Ohio and some counties expect to encounter. Beth Nevel will be the lead coordinator for the association, Tim Flock has consented to be her able assistant. Our thanks to Charles "Buck" Adams for showing us how to get it done!

Spring Conference I believe was a success, our members on the training council deserve our appreciation for working to make the improvements we have seen in the last two years to include bringing in two excellent keynote speakers. Michelle Fitzgibbons certainly has put the association trade show on a track that satisfies both directors and venders and it is producing good revenue for the association. The show provides directors an opportunity to see a wide variety of products by venders that many of us have done business with, as such directors can also be in a position to act as references.

We hope for a reasonably quiet summer and look forward to seeing everyone this fall.

John Wise
EMAO President
Wayne County EMA Director

LIAISON REPORTS

Thank you to all of the EMAO liaisons for writing these reports to keep the members updated. Also, thank you to the liaisons for letting us know when there was nothing new to report.

5 YEAR HP STRATEGIC PLAN STEERING COMMITTEE

(submitted by Roger Roberts, Madison Co.)

Have not met.

CRISIS INTERVENTION

(submitted by Beth Nevel, Clermont Co.)

Has never met.

EMERGENCY MANAGEMENT ADVISORY COMMITTEE

(submitted by Tim Flock, Crawford Co.)

No updates, only meets when OHS is completing a plan review. Has been over a year since last met.

HAZMAT TAC

(submitted by Tim Flock, Crawford Co.)

The Tac continues to meet monthly, discussions on completing team typing ASAP. Multiple teams have been typed in the last year with a waiting list for more teams to type this year. It is encouraged that all Hazmat Teams listed with the TAC to complete the team verification process in 2010. Go to www.chagrinhazmat.com for the revised application, minutes from all TAC meetings and the latest powerpoint on the activation of teams (presented at Directors Conference). The TAC continues to look at gap analysis, following the CBRNE working group, coordinating team typing visits, and looking at hazmat training standards.

HUMAN AND ECONOMIC RECOVERY ADVISORY COMMITTEE

(submitted by Roger Roberts, Madison Co.)

Have not met.

NIMS IMPLEMENTATION SENIOR ADVISORY COMMITTEE

(submitted by James Van Horn, Coshocton Co.)

NIMS Implementation Senior Advisory Committee has not met and is not planning to meet. The committee is being asked to respond to the 2010 requirements by e-mail. In the 2010 NIMS document the only new requirements will be four new training classes. 701a being a requirement, with 702, 703, and 704 being recommended. It has not been determined just who is expected to need the 701a class. The requirement will not be everyone in every organization but senior officers and personnel that would work in an EOC(?). NIMSCAST will be required before August 31, 2010 and seems to have the same questions as past versions.

OHIO EMA TRAINING COUNCIL

(submitted by Helen Norris, Logan Co.)

The Training Council met at Ohio EMA on April 8th to review the evaluations of the Spring Director's Conference and work on the training calendar for July of 2010 through June of 2011.

The committee reviewed results of the training survey that was sent out to all EMA's and our partner agencies across the state and is planning out the schedule according to classes that received the highest ratings for being requested. They also considered and included basic courses that are needed every year or two.

PATIENT TRACKING COMMITTEE

(submitted by Randy Shaffer, Paulding Co.)

Attached to newsletter

Liaison Reports Not Turned In

Committee	County	First Name	Last Name
911	Huron	Jason	Roblin
Animal Emergency Response	Henry	Tracy	Busch
Bomb	Allen	Russ	Decker
Canine	Auglaize	Troy	Anderson
Casualty and Medical Management Advisory Committee (OHS)	Lorain	Tom	Kelley
	Paulding	Randy	Shaffer
Collapsed SAR TAC	Summit	Valerie	DeRose
Dept of Agriculture/ ODH Strategic Planning Committee	Henry	Tracy	Busch
EAS/Interoperable Communications	Putnam	Steve	Odenweller
Evidence Collection	Licking	Jeff	Walker
FEMA Region 5	Licking	Jeff	Walker
Fire	Carroll	Tom	Cottis
	Highland	Jim	Lyle
	Holmes	Gary	Mellor
	Richland	Keith	Markley
IAEM	Allen	Russ	Decker
Incident Management Team	Delaware	Brian	Galligher
	Medina	Buck	Adams
Infrastructure and Structural Recovery Advisory Committee (OHS)	Licking	Jeff	Walker
	Ottawa	Fred	Petersen
Law Enforcement	Lake	Larry	Greene
	Wayne	John	Wise
MARCS	Lorain	Tom	Kelley
NFPA	Medina	Buck	Adams
Ohio Citizen Core Council	Erie	Bill	Walker
	Tuscarawas	Patty	Levengood
Ohio Fire Chiefs	Highland	Jim	Lyle
Ohio Rural Fire Association	Highland	Jim	Lyle
Ohio Supreme Court Subcommittee	Delaware	Brian	Galligher
Red Cross	Henry	Tracy	Busch
Red Cross Regional Chapter Board Member	Stark	Tim	Warstler
Regional Advisory Committee NE Sector Rep.	Stark	Tim	Warstler
Search and Rescue	Noble	Chasity	Schmelzenbach
SERC	Delaware	Brian	Galligher
Severe Weather Committee	Licking	Jeff	Walker
State Mitigation Committee	Medina	Buck	Adams
Storm Ready	Logan	Helen	Norris
Storm Ready (Chair)	Van Wert	Rick	McCoy
Water TAC	Pickaway	Jim	Deal
	Jackson	Robert	Czechlewski

Save the Date

EMAO and Ohio EMA Fall Conference

September 2, 2010

** details to follow

SECTOR REPORTS

CENTRAL SECTOR (JAMES VAN HORN, PRESIDENT)

The meeting was held at the Knox County EMA on May 10, 2010.

The meeting discussed many issues that were a concern to members. The following are the major issues that were discussed:

Spring Directors Conference, in general the discussion was positive for the breakout sessions and the EMAO's Keynote speaker. The discussion for the remainder of the conference was not as positive and the general feeling was maybe they were necessary but were not much help to the directors.

The Trade Show was discussed and was considered a great opportunity to see new offerings and compare products and services from different vendors for similar items. Feedback from vendors was mixed. It seems some of the vendors came to the trade show expecting to go home with a lot of orders for their product or service. The ones that expressed concern seemed to be vendors that are marketing large systems or small companies that were marketing specialty items or systems that are interesting but not proven. EMA Directors just don't have the authority to commit and place orders at a tradeshow for the larger offerings.

The "Introduction to Emergency Management" class was discussed. The concern expressed was if one of the other bidders, rather than the EMAO, gets the contract to develop the class the Directors are concerned that the class will be more FEMA than Ohio specific related needs. EMAO needs to be aggressive in getting the contract.

SOUTHEAST SECTOR (RITA SPICER, PRESIDENT)

Our last meeting was held on February 24th at Perry County EMAs' new office. Topics of discussion were Facebook and Nixel, getting important information out to the citizens and Acute Care Centers being established by the Hospital Association. Our next meeting will be at 10:00am on May 18th at the Ohio University Inn at Athens.

Finance Report: Nothing to report. Finances in good standing.

Awards Report: Congratulations to the following Directors that received their retirement awards: Bill Ommert-Huron County; Beth Nevel- Clermont County; Jim Greer- Ottawa County; Ron Walker- Williams County; Pam Kitchen, Deputy Director- Wayne County; Jim Deal- Pickaway County.

If you are planning on retiring in 2010 or first quarter 2011 please submit your information to: ema@perrycountyohio.net

WESTERN SECTOR (WANDA DICKE, PRESIDENT)

The WOEMA (Western Ohio Emergency Management Agency) met on March 25 in Warren County. The main topic of the meeting was whether to meet at different county locations or have a central location, or whether to do just a conference call. We will be doing a questionnaire/survey to be answered by all the members, and then we will bring the results to our next meeting, which will be June 24 in Clark County. We have 23 counties in this region, and driving time versus meeting time has been a big topic with the economy such as it is. Kathleen Nelson was also a guest speaker, and spoke about the HMEP grant, and some of the requirements of the grant.

REPORTS NOT SUBMITTED FOR

NORTHEAST, NORTHCENTRAL and NORTHWEST SECTORS

Spill Tek Environmental Services

24 Hour Emergency spill clean up

Land and Marine Spill Clean Up
Vac truck services
Oil Skimmers
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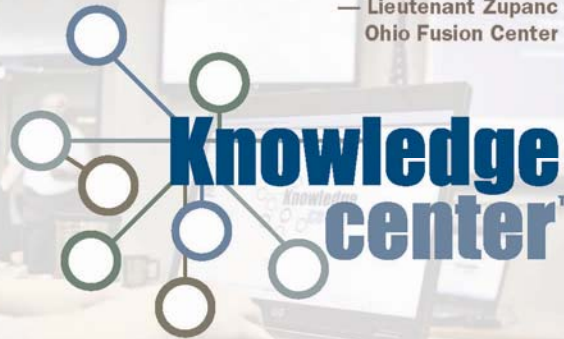
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— Lieutenant Zupanc
Ohio Fusion Center



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In April 2010, the association launched its new website. The website has a public site that is accessible to everyone and includes information on the county directors, news about upcoming meetings and applications to join the association or become a Certified Emergency Management Director.

For members only, there is a private site. This site contains many useful documents and a forum that members can use to communicate with other members. We encourage you to access the forum regularly to ask questions of your peers but to also see what information other directors may be looking for.

If you have any information that you would like to have uploaded to the website please contact the association.



Funded by Ohio Department of Health/ASPR HPP, Office of Health Care Preparedness, and Health Care Preparedness Program

Date/Time: January 21, 2010 10:00 AM
Client: Ohio Hospital Association
From: Mandy Gardner
Objective: Patient Tracking Statewide Implementation Committee Meeting

Andrea Bishop, CHA
Melinda Craig, Ohio Homeland Security
Jim Dwertman, OEMA
Mandy Gardner, ARMADA
Beth Gatlin, CHA
David Gerstner, Dayton MMRS
Carol Jacobson, OHA
Greg Locher, HCNO
Barb Lyon, ARMADA
Tom Macklin, Ohio EMS
Steve Meese, ODH
Randy Shaffer, Paulding County EMA
Joe Stack, Ohio EMS
Jim Willson, Cleveland EMS
Meeting Attendees

I. Facility Administrator Training / Facility User Webinars Update

A. Overview

1. A handout with questions and comments from attendees of the regional hospital facility administrator training was provided. Committee members were asked to provide feedback.
 - a. Carol advised that the OHA IT department is investigating a method for linking OHTrac with internal hospital systems.
 - b. Andrea will provide a step by step training guide for scanners.

B. Statistics

1. A handout with current regional facility administrator training numbers was distributed.
2. Approximately 35 hospitals have not entered Facility Administrators/Users into OHTrac (not counting the pilot regions). The Committee discussed the possibility of providing Facility Administrator/User webinars to the regions.

II. Administrative Guide

A. Additional Items

1. Required Password Change
 - a. Greg advised he was told by ImageTrend that this function exists but has been turned off.
 - b. Mandy will follow up with Image Trend.
 - c. It was requested that the Forgot Username/Password function remains.
 - d. Add to User Guide: if changing username, must delete old name and create new name. (outline process for changing user name)
2. Process if Duplicate Incidents Created
 - a. This process will require regional customization. Some regions are utilizing jurisdictional dispatch centers to create the incident.
 - b. Add to Administrative Guide: recommendations for how to mitigate duplicate incidents.
3. Process / Triggers for Patient Discharge
 - a. Add to User/Administrative Guide: a potential trigger for patient discharge from the incident is successful reunification with loved one(s). Users should note in the comments field when family members have been notified.



- b. Pilot regions will get feedback from hospitals/shelters for possible triggers/process.
4. Inactivating/Archiving Real Incidents
 - a. The Incident Commander, Regional Administrator, and EMA Director will decide collectively when to complete the alert/inactivate the incident.
 - b. GDAHA will provide information on archiving incidents when the system moves to their server.
 - c. Add to user/admin guide: Process to retrieve incident from archives.
5. Inactivating/Deleting Training/Practice Incidents
 - a. The person who creates the training/practice alert should close it the same day (upon completion of training).
 - b. The person who creates the training/practice incident should delete it in OH Trac as soon as it is no longer utilized, preferably within one week of initiation.
 - c. Regional Administrators should check their regions' practice incidents once a month and ask those with incidents older than one week to delete them.
 - d. Each region should create a master regional practice incident which can be used by Facility Administrators/Users for training and/or drills.
 - e. Regional exercises that need to remain in the system for longer than one week should contain DO NOT DELETE after the title of their incident.
6. No Medical Information in Comments Field
 - a. Carol advised that Bricker & Eckler is researching whether patient pictures uploaded into OHTrac violate HIPAA.
7. Letter to Image Trend
 - a. Carol writing letter to ImageTrend concerning a multitude of issues related to their limited responsiveness. One of the issues that will be addressed is why an MCI alert does not default to "MCI-yes" when incident is created.
 - b. Add to Administrative Guide: OHTrac permissions chart.

III. Next Steps: Hospitals

A. Regional Administrator Toolkit

1. Toolkit will include Best Practices/Lessons Learned from the pilot regions as well as a checklist of next steps for Regional Administrators.
 - a. Mandy will discuss Best Practices/Lessons Learned with Greg and Andrea.
 - b. Greg advised that NW is using a multidisciplinary ImageTrend Support Team (ITST).

B. Testing Hospital Implementation in Spring 2010

1. Determine core competencies to be tested.
2. Test two regions at a time.
3. Discussion of whether hospital participation in OHTrac can be added to ODH grants/regional hospital contracts.



C. OHTrac Moving to GDAHA's Server

1. GDAHA will provide proposal to OHA by the end of the month. OHA will then present proposal to ODH.
2. Lisa Rindler (GDAHA) will be the IT contact person.
3. Image Trend most likely will still be involved with some web-based technical issues.
4. GDAHA has 3 servers.
5. Ohio will still receive Image Trend updates.
6. The end goal is to have one permission site, utilizing one login that will house Surgenet, OHTrac and a resource tracking program. GDAHA is researching to see if this goal is possible.
7. The group requested ImageTrend's records retention policy.

IV. EMS Rollout: The Committee acknowledged that EMS participation will vary by jurisdiction.

A. OHTrac awareness for EMS and Fire agencies

1. February and March 2010: Get the word out about the system.
 - a. Develop one page Executive Summary for presentations
 - b. Homeland Security meeting: 1/28/10
 - Carol will request time on the agenda and will present overview of system.
 - Need to request inclusion of patient tracking into state strategic plan which will allow EMS agencies to apply for grant funds.
 - c. Ohio EMS Board Meeting: 2/24/10
 - Carol will ask Rich Rucker for time on the agenda.
 - Carol will present system concept, initial expectations, and future capabilities.
 - Get resolution that the Board supports OHTrac-Patient Tracking.
 - d. Ohio Fire Chiefs Association
 - Greg will request time on February agenda.
 - Greg will give Carol contact information so she can request time on July agenda.
 - e. Write article for inclusion in Fire Association newsletters
2. April and May 2010: Webinars
 - a. Record OHTrac Overview webinar for organizations to post on their websites.
3. EMS Requirements for Participation
 - a. Potential sources of funding include: UASI and Homeland Security
 - b. Internet access
 - c. Scanners will make it easier
 - d. Training: need to identify users and administrators (i.e. transport officers)

B. Additional Statewide Committee members

1. Recommendations should be sent to Mandy.



Funded by Ohio Department of Health/ASPR HPP, Office of Health Care Preparedness, and Health Care Preparedness Program

2. How do we integrate private EMS agencies into process? The Committee discussed using a listserv. Ohio EMS Board has a list of private EMS providers.
3. Potential members include: Red Cross, Coroner rep, Airlines, Medical Reserve Corps, Ohio Medical Transport Board

V. Implementation of Additional Partners

A. Introduction to System

1. EMA Conference in March
 - a. Jim and Randy will request time on agenda/table for demonstration.
2. Barb will check on State Red Cross meeting.

VI. Other

A. Tracking Across State Lines (Comments Field)

1. Add to User Guide: Regional Administrators should add facilities in bordering states so that patients can be transferred to those facilities within the system.
2. Discussion about establishing a communications link between OHTrac and other states' systems.

B. NDMS Tie In

1. Discussion about possible tie in. Carol will discuss with NDMS contact about link between Traces and OH Trac.

C. Adding Hospital Phone Number next to Facility

1. Hospitals should get this information from their transport departments. Do not add the phone number into OHTrac.

D. Next Meeting Date

1. Beginning of April 2010. Invites will be sent via meetingwizard.com.